



# *USER'S GUIDE*

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# INTRODUCTION

This manual focuses primarily on information retrieval and explanation of the report results. The ability to report information entered into a database is a very important component of a database application. Program Management recognizes this need to extract database information, view it on a computer monitor, save it as an alternative format, and print it out for hard copy review and dissemination. In an effort to assist a variety of user capabilities, Program Management has developed the Project Managers Toolbox to assist all users achieve their needs.

The Project Managers Toolbox contains financial information for all the Six-Year Plan projects. This information is updated nightly so users will have the latest information concerning their projects. It is a web-based application accessible via <http://pmtoolbox.kytc.ky.gov/>

The Division of Program Management welcomes questions, comments, and suggestions concerning the Project Managers Toolbox, and our goal is to provide updates and enhancements to meet the needs of various user groups.

## HOME PAGE

Default.asp



The following drop down menus are accessed on the tabs located on the Home Page.

Highway Project Info Center
SYP Project Info
NON-SYP Project Info
Active SYP Project Maps
Active Construction
Select SYP Project Info
Unscheduled Project Info
Pending
Pending, Pending
EMARS

Miscellaneous	Toolbox User
Projected Expenditure Model Numbers	
Aviation	
Accelerated Construction Report	
Federal Aid Fund Report	
Tentative Project Review Schedule	
Project Development Academy - "Project Funding" - Ron Rigney	
Project Development Process	
"Overview of FHWA Issuance of Interim Major Project Guidance" - Ron Rigney	
Oracle SYP "COST ESCALATOR" User Manual	
Funding request and design phase funding certification forms	
June 2008 KYTC Retreat	
ALA Project in a Day	
PIO Meeting	

main.asp  
welcome &  
cash balance

The "EMARS SYP Budget Info" "TC-10 Viewer (PAC)" & "LPA" tabs go directly to the query or table screens. The "Toolbox Users Manual" tab opens this file.

## I. SYP Project Info

To retrieve information from the SYP Highway Project Information Center, enter the data elements into one of the three menus: **(A.) PCN #** (construction ID contract number), **(B.) Program code (eMARS) or TC-10 #**, or **(C.) district # and Six-Year Plan item #**. Whether you search by PCN, program code, TC-10 number, or Six-Year Plan item number, you will receive the same SYP project information data format.

**FOR EXAMPLE, SEARCH BY:**

**A. PCN (Contract #)**– Enter the construction project code number to retrieve a table (below) containing construction info, financial info, and pre-construction status links, as well as phases, type of work, description of the project, county, and TC-10 information associated with that PCN. Also, a “Map It!” feature is available to retrieve a map of the project that corresponds with the contract number, and the map has “zoom to” GIS features.

Construction Info	Financial Info	Pre-Con Status	Phase	Type of Work	Description	County	Online TC-10
<a href="#">081028</a>	<a href="#">7749101C</a>	<a href="#">7-1109.00</a>	C	BRIDGE REPLACEMENT(P)	REPLACE BRIDGE OVER BEAVER CREEK (C14) 1.0MI SE JCT. CR-1221. (SR=29.9)(2005HPP-KY116)(SUPPLEMENTAL "HPP" FUNDS FOR CONSTRUCTION)	ANDERSON	<a href="#">77491</a>
<a href="#">081028</a>	<a href="#">7749101D</a>	<a href="#">7-1109.00</a>	D	BRIDGE REPLACEMENT(P)	REPLACE BRIDGE OVER BEAVER CREEK (C14) 1.0MI SE JCT. CR-1221. (SR=29.9)(2005HPP-KY116)(SUPPLEMENTAL "HPP" FUNDS FOR CONSTRUCTION)	ANDERSON	<a href="#">77491</a>
<a href="#">081028</a>	<a href="#">7749101R</a>	<a href="#">7-1109.00</a>	R	BRIDGE REPLACEMENT(P)	REPLACE BRIDGE OVER BEAVER CREEK (C14) 1.0MI SE JCT. CR-1221. (SR=29.9)(2005HPP-KY116)(SUPPLEMENTAL "HPP" FUNDS FOR CONSTRUCTION)	ANDERSON	<a href="#">77491</a>

**1. Construction Info Link-** By clicking on one of the contract numbers under the construction info column, more detailed information can be retrieved such as: Item number, resident engineer, contractor, description of project, contract amount, change orders, total contract amount, amount remaining, percent complete, letting date, work order date, awarded date, date began, date completed, and formal acceptance.

**Project Information for PCN 069002**

**Item:** 7-261  
**County1:** FAYETTE  
**County2:**

**Program\_Code\_Results\_TED3.asp**

**Resident Engineer:** Farmer, Steve

**Contractor:** L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION of LEXINGTON, KY

**Federal Project Number:** A1 DESIGN/BUILD

**Route:** NEWTOWN PIKE (KY 922) From 2.86 To 5.148 FAYETTE

**Description:** DESIGN BUILD ON NEWTOWN PIKE AT (I-75) TO IRONWORKS PIKE

---

Dollar Analysis

**Contract Amt:** \$11,025,931.51  
**Change Orders:** **\$1,643,941.86** i  
**Total Contract Amount:** \$12,669,873.37  
**Amount Remaining:** \$278,200.01  
**Percent Complete:** 97.80%

Project Dates

**Letting:** 9/8/2006  
**Work Order:** 10/4/2006  
**Awarded:** 10/3/2006  
**Began:** 10/5/2006  
**Completed:**  
**Formal Acceptance:**

**i.** Click on the amount beside **Change Orders** to retrieve a table (below) of all change orders associated with this contract number.

This project was awarded to L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION on 10/3/2006. The award amount for this project is **\$11,025,931.51**.  
 Total amount for all **approved** change orders associated with Contract # **069002** is **\$1,643,941.86** .

Contract Number	Change Order Number	Description	Vendor	Amount	Approval Date
069002	001	Temporary Fencing	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION	\$75,994.56	3/1/2007
069002	002	Archaeology Phase 2	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION		
069002	003	Waterline Relocation	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION	\$953,575.85	5/14/2007
069002	004	Change in Asphalt Mix Design and Sub-Base Material	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION	\$0.00	6/18/2007
069002	005	Gasline Relocation	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION	\$17,263.70	7/13/2007
069002	006	Bridge Revisions and Sewer Encasement	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION	\$93,948.75	8/14/2007
069002	007	Additional Archaeological Investigations	L-M ASPHALT PARTNERS LTD D/B/A ATS CONSTRUCTION	\$5,700.00	10/31/2007

**2. Financial Info link** – By clicking on one of the program codes under the financial info column, the budget/expenditure information associated with that program code is displayed in the table below. This financial data is pulled from MARS and eMARS. The information is sorted by SYP Item number. (Note: To export data from the table to Excel, right click on the table to retrieve a dialog box. Select “export to Microsoft Excel.” The Excel application will open automatically and a spreadsheet will be populated with the data from the selected table in the Project Managers Toolbox. All tables in the Toolbox can be exported to Excel.)

**MARS+EMARS Summary**  
**Budget/Expenditure information for Six-Year Highway Plan Projects**  
*Right-click inside table to Export to Excel.*

**MARS\_EMARS\_AUTH2.asp**

Click here to view Project Authorization Documents (TC10-1)   **iv**

Project ID			Combined Totals			E-MARS Breakout <b>i</b>					MARS Breakout <b>iii</b>		
SYP Item #	Phase	Program Code	Project Budget	Project Expenditures	Unobligated (EMARS) Remaining Available	Beginning EMARS Budget	Current EMARS Budget	Budget Modifications	Encumbered Amount Remaining <b>ii</b>	Expenditures (EMARS) July 1, 2006 - Current	Original MARS Budget	Ending MARS Available Budget	MARS Expenditures
7-1109	C	7749101C	\$680,059.60	\$660,918.15	\$2,000.61	\$0.00	\$680,059.60	\$680,059.60	\$17,140.84	\$660,918.15	\$0.00	\$0.00	\$0.00
7-1109	D	7749101D	\$187,500.00	\$162,572.31	\$8,927.69	\$184,207.96	\$184,207.96	\$0.00	\$16,000.00	\$159,280.27	\$150,000.00	\$184,207.96	\$3,292.04
7-1109	R	7749101R	\$33,400.00	\$8,987.71	\$24,412.29	\$0.00	\$33,400.00	\$33,400.00	\$0.00	\$8,987.71	\$0.00	\$0.00	\$0.00
7-1109	U	7749101U	\$100,000.00	\$371.01	\$99,628.99	\$0.00	\$100,000.00	\$100,000.00	\$0.00	\$371.01	\$0.00	\$0.00	\$0.00
7-1109	D	7749102D	\$16,000.00	\$14,286.95	\$1,713.05	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$14,286.95	\$0.00	\$0.00	\$0.00

**i.** Click on one of the amounts in the **Encumbered Amount Remaining** column to retrieve the Current Encumbrance Information report (below) for a particular item number.

**ENCUMB2.asp** Current Encumbrance Information **a**

Document ID	Document Code	Program Code	Vendor	Encumbered Amount	Expenditures from Encumbrance	Encumbered Amount Remaining
XCONST0920810280001K	PO2	7749101C	TODD JOHNSON CONTRACTING	\$555,759.72	(\$538,618.88)	\$17,140.84

**Field Descriptions for Current Encumbrance Information Report**

**Document ID & Document Code** –Represents the type of eMARS transaction. See Appendix A - Descriptions of eMARS document types.

**Program Code** – The first five digits indicate the eMARS number (TC-10 number), the next two digits indicate the sequence number and the last character indicates the phase of the project.

**Vendor Name** – Name of the vendor providing the goods or service. For a TP (travel payment), the travel document refers to the employee who went on the trip.

**Encumbered Amount** – Displays the total of all obligations submitted against the corresponding program code’s project/phase.

**Expenditure from Encumbrance** – This is the amount of the charge, correction, P.O., etc.

**Encumbered Amount Remaining** – Displays the total encumbered amount remaining in the corresponding program code’s project/phase.

**a** Click on the amount in the **Expenditures from Encumbrance** column to retrieve the Total eMARS project expenditure information (below).

Total E-MARS Expenditures = **(\$538,618.88)** **ENC\_EXP2.asp**

Fiscal Year	FY Month	Date of Expenditure	Program Code	Expenditure	Vendor
2009	12	6/23/2009	7749101C	(\$41,331.44)	TODD JOHNSON CONTRACTING
2009	12	6/3/2009	7749101C	(\$92,348.66)	TODD JOHNSON CONTRACTING
2009	11	5/21/2009	7749101C	(\$107,173.44)	TODD JOHNSON CONTRACTING
2009	11	5/6/2009	7749101C	(\$53,522.45)	TODD JOHNSON CONTRACTING
2009	10	4/22/2009	7749101C	(\$63,591.58)	TODD JOHNSON CONTRACTING
2009	10	4/9/2009	7749101C	(\$16,904.57)	TODD JOHNSON CONTRACTING
2009	9	3/25/2009	7749101C	(\$6,701.88)	TODD JOHNSON CONTRACTING
2009	9	3/11/2009	7749101C	(\$30,009.42)	TODD JOHNSON CONTRACTING
2009	8	2/26/2009	7749101C	(\$27,863.10)	TODD JOHNSON CONTRACTING
2009	7	1/29/2009	7749101C	(\$86,829.45)	TODD JOHNSON CONTRACTING
2009	7	1/8/2009	7749101C	(\$8,048.40)	TODD JOHNSON CONTRACTING
2009	6	12/19/2008	7749101C	(\$4,294.49)	TODD JOHNSON CONTRACTING

**ii.** Click on one of the amounts in the **Expenditures (EMARS)** column to retrieve the EMARS Detailed Project Expenditure Report (below) for a particular item number and phase.

**EMARS\_EXP\_PC2.asp**

*Detailed Project Expenditure Report*  
**Total EMARS Expenditures \$661,324.69**  
Right-click inside table to Export to Excel.  
[Click here for Labor Costs Information](#)

Year	Month	PBU	Charge District	Object	Phase	Program Code	County	Date	ACT	Activity Name	Trans ID	Reference #	Vendor Name	Expenditure	Line Description
2010	6	FD52	07	E211	C	7749101C	040	12/17/2009	4580	CONSTRUCTION CONTRACTS	AD-AD10000233141	GAX1000044938	ATMOS ENERGY	\$0.00	Acc# 40-000082779-0121745-0 331 stewarts lane danville, ky
2010	6	FD52	07	E211	C	7749101C	040	12/14/2009	4580	CONSTRUCTION CONTRACTS	GAX-1000044938		ATMOS ENERGY	\$17.32	Acc# 40-000082779-0121745-0 331 stewarts lane danville, ky
2010	6	FD52	07	E212	C	7749101C	040	12/7/2009	4580	CONSTRUCTION CONTRACTS	AD-AD10000215460	GAX1000042460	KENTUCKY UTILITIES CO	\$0.00	331 STEWARTS LANE RESIDENT ENG OFFICE 3000-0282-0722
2010	6	FD52	07	E212	C	7749101C	040	12/7/2009	7999	INDIRECT COST	AD-AD10000215460	GAX1000042460	KENTUCKY UTILITIES CO	\$0.00	331 STEWARTS LANE RESIDENT ENG OFFICE 3000-0030-7086
2010	6	FD52	07	E212	C	7749101C	040	12/7/2009	4580	CONSTRUCTION CONTRACTS	GAX-1000042460		KENTUCKY UTILITIES CO	\$24.14	331 STEWARTS LANE RESIDENT ENG OFFICE 3000-0282-0722
2010	6	FD52	07	E212	C	7749101C	040	12/7/2009	7999	INDIRECT COST	GAX-1000042460		KENTUCKY UTILITIES CO	\$17.31	331 STEWARTS LANE RESIDENT ENG OFFICE 3000-0030-7086
2010	5	FD52	07	E229	C	7749101C	003	11/18/2009	4580	CONSTRUCTION CONTRACTS	IET-XE13A162509285C03810			\$0.95	
2010	5	FD52	07	E154	C	7749101C	003	11/6/2009	4580	CONSTRUCTION CONTRACTS	CA-XD10170960930904680P			\$275.51	REG PAYROLL FOR PERIOD ENDING 10/31/09 *** LABOR DIST-LOC 07-CRW 360
2010	3	FD52	07	E229	C	7749101C	003	9/25/2009	4580	CONSTRUCTION CONTRACTS	IET-XE13A162509285C03810			\$110.25	

**Field Descriptions for EMARS Detailed Project Expenditure Report**

**Year** – The fiscal year that the charge was accepted against the project (FY is July 01 20XX – June 30 20XX).

**Month** – This is the fiscal month (based on the state fiscal year) that the expenditure was accepted against the project (July = 01, August = 02 etc.).

**PBU** - Shows the budget at the division or work area level; State Construction Program (FD04), Federal Highway Program (FD52), Highway Contingency Program (FD39), Statewide Resurfacing Program (FD05), Bond Fund Project Program (J accounts), etc.

Charge District – Within the Cabinet payroll system this reflects the location assignment of the person charging the project. This could be central office or a district location.

Object – Four digit code of the commodity or service purchased. To view the listing of object codes go to [http://finance.ky.gov/NR/rdonlyres/32E72941-8D57-451D-9F3F-466D8C74C9E5/0/Object\\_Code\\_Change\\_Summary\\_V4.xls](http://finance.ky.gov/NR/rdonlyres/32E72941-8D57-451D-9F3F-466D8C74C9E5/0/Object_Code_Change_Summary_V4.xls).

Phase - Acceptable phases for eMARS:

C = Construction

D = Design

R = Right of Way

U = Utility

P = Planning

N = NonHighway used on TC-10-1 Projects and Info Tech Projects

M = Maintenance and Traffic used on maintenance and traffic projects

E = Emergency Projects - Reimbursable

Z = Federal Grant (non-construction) Capital Projects

Program Code – The first five digits indicate the eMARS number (TC-10 number), the next two digits indicate the sequence number and the last character indicates the phase of the project.

County – County number of project from 001(Adair) to 120 (Woodford)

Date – The date that the transaction was accepted against the project.

Activity (ACT) Code – Activity code is 4 characters long and is required on expense transactions. This provides a more complete explanation regarding the work activity associated with the project. To view the listing of activity codes go to <http://dot/webpages/policybud/eMARSUserGuide/Activitiescodes.pdf>.

Activity Name – Name of the 4 digit activity code (Go to link above to view activity names).

Trans ID –Represents the type of eMARS transaction. See Appendix A - Descriptions of eMARS document types.

Reference # – If the transaction is system generated or a user generated correction, this # refers back to the originating transaction. If this is a pay voucher against a purchase order then this refers back to the contract, master agreement or delivery order.

Vendor Name – Name of the vendor providing the goods or service. For a TP (travel payment), the travel document refers to the employee who went on the trip.

Expenditure – This is the amount of the charge, correction, P.O., etc.

Line Description – Free form description fields for PD (procurement desktop) transactions, usually an identifier to reference an account number. For system-generated transactions this describes what the charge is for or the location and crew who made the charge.

iii. Click on one of the amounts in the **MARS Expenditures** column to retrieve the detailed project expenditure report (below) for a particular item number and phase.

**\$3,292.04**

**MARS\_EXP2.asp**

Detailed Project Expenditure Report  
for Item **7-1,109.00**  
**Total MARS Expenditures**  
Right-Click inside table to Export to Excel

Year	Month	Fund	PBU	Charge District	Charge Crew	Object	Project#	Phase	County	Date	ACT	Activity Name	Trans ID	Reference#	Vender Name	Encumbrance	Expenditure	Line Description
2006	07	1200	FD52			E229	7749101	D	ANDERSON	1/27/2006	1030	FIELD SURVEY	PV-E0060700257			0.00	\$142.43	WKLY EQUIP ACTUAL CHARGES
2006	07	1200	FD52	7	611	E154	7749101	D	ANDERSON	1/23/2006	1030	FIELD SURVEY	JV-P0627105406	PJW-031078		0.00	\$1,410.13	LABOR DIST-LOC 07-CRW 611
2006	07	1200	FD52	7	600	E154	7749101	D	ANDERSON	1/23/2006	1040	ROADWAY PLANS-PRELIMINARY-OFF	JV-P0627105362	PJW-031078		0.00	\$475.82	LABOR DIST-LOC 07-CRW 600
2006	07	1200	FD52	7	611	E154	7749101	D	ANDERSON	1/8/2006	1030	FIELD SURVEY	JV-P0625104755	PJW-031078		0.00	\$1,124.86	LABOR DIST-LOC 07-CRW 611
2006	07	1200	FD52			E229	7749101	D	ANDERSON	1/8/2006	1030	FIELD SURVEY	PV-E00607002136			0.00	\$139.00	WKLY EQUIP ACTUAL CHARGES

For field descriptions of this report see the **Field Descriptions for EMARS Detailed Project Expenditure Report** on previous page.

iv. Click on the **Submit** button to retrieve a table (below) of the Project Authorization Documents (TC10-1).

**Authorized to Date = \$966,312.00**

Route	County	Requested Amount	Auth No and Mod level	Authorization Date	Remarks	Facility Name
CR 5221	ANDERSON	\$150,000.00	<a href="#">77491 - 0</a>	1/25/2005	TOLL CREDITS WILL BE UTILIZED IN LIEU OF STATE MATCHING FUNDS.	SEARCY SCHOOL ROAD
CR 5221	ANDERSON	\$16,000.00	<a href="#">77491 - 1</a>	11/30/2006	THIS MOD. PROVIDES \$16,000 OF FD04 FUNDS TO REIMBURSE ANDERSON COUNTY FOR CONSULTANT DESIGN FOR FEDERAL REIMB	SEARCY SCHOOL ROAD
CR 5221	ANDERSON	\$133,400.00	<a href="#">77491 - 2</a>	1/28/2008	THIS AUTHORIZATION PROVIDES RIGHT OF WAY AND UTILITY FUNDS. TOLL CREDITS WILL BE UTILIZED IN LIEU OF STATE MATCHING FUNDS. TB	SEARCY SCHOOL ROAD
CR 5221	ANDERSON	\$600,000.00	<a href="#">77491 - 3</a>	7/17/2008	THIS AUTHORIZATION PROVIDES CONSTRUCTION FUNDS BASED ON THE ENGINEER'S ESTIMATE PRIOR TO THE PROJECT BEING LET. TOLL CREDITS WILL BE USED IN LIEU OF STATE MATCHING FUNDS. LB	SEARCY SCHOOL ROAD
CR 5221	ANDERSON	\$66,912.00	<a href="#">77491 - 4</a>	10/14/2008	THIS MODIFICATION ADJUSTS PREVIOUSLY AUTHORIZED CONSTRUCTION FUNDS TO COVER THE LOW BID PLUS 20% FOR ENGINEERING. TOLL CREDITS WILL BE USED IN LIEU OF STATE MATCHING FUNDS. LB	SEARCY SCHOOL ROAD

**TC10\_ByAuthMod2.asp**

a. Click on one of the numbers in the **Auth. No. and Mod level** column to retrieve a copy of the TC10. (see page 18)

**3. Pre-Con Status Link** – By clicking on one of the rows under the Pre-Con Status column, the following table is retrieved with information such as:

**Preconstruction Project Status for 7-1109.00**

**Description:** REPLACE BRIDGE OVER BEAVER CREEK (C14) 1.0MI SE JCT. CR-1221. (SR=29.9)(2005HPP-KY116)(SUPPLEMENTAL "HPP" FUNDS FOR CONSTRUCTION)

**Location:** Route1 ANDERSON COUNTY CR-1223 From MP 1.191 to MP 1.202  
Route2 - -

**Length:** 0.1 mi.

CombinedPreconReport.asp

**Project Status:** Inactive

**Current Phase Info:**

Phase	Fund Code	Estimated Cost	Scheduled FY	Phase Funding Status	Authorized Date	Authorized Amount
Design	BRZ	\$0.00		AUTHORIZED	11/30/2006	\$166,000.00
Right of way	HPP	\$0.00	2008	AUTHORIZED	2/18/2008	\$33,400.00
Utility Relocation	HPP	\$0.00	2008	AUTHORIZED	2/15/2008	\$100,000.00
Construction	HPP	\$0.00	2009	AWARDED	9/11/2008	\$666,912.00

**Highway Plan Phase Info:**

Phase	Funding	FY	Amount
Right of way	HPP	2008	\$33,400.00
Utility Relocation	HPP	2008	\$100,000.00
Construction	HPP	2009	\$468,600.00

Map It!

Contact Info  
 BOB NUNLEY  
 (859) 246-2355  
 ROBERT.NUNLEY@KY.GOV

(ZOOM FEATURE IS NOT AVAILABLE ON ALL PROJECTS AT THIS TIME)

- **Description** –Description of project form Preconstruction.
- **Location** – County, route, begin mile point and end mile point. (Route2 is listed if project covers 2 routes or 2 counties)
- **Length** – Total length of project in miles
- **Project Status** – Current status of project in Preconstruction
- **Current Phase Info** - Phase, fund code, current estimated cost, scheduled fiscal year, status of phase funding, authorized date and authorized amount currently in preconstruction.
- **Highway Plan Phase Info** – Phase, fund type, fiscal year, and amount in current approved Highway Plan.
- **Map It! button** – Links the project location to the cabinet’s GIS applications that are linked to the statewide base maps with route numbers and mile points shown. Also, the project location is linked to aerial photography and USGS quad sheets and provides the user zoom-in and zoom-out features along with pan around features of the project area.
- **Contact Info** – Name, phone number, and email of District Pre-Construction Branch Manager

**4. Online TC-10 Link** – Retrieves the list of TC-10s associated with the contract number.

**5. Map It!** – Project location map with GIS “zoom to” features.

## II. Non-SYP Project Info

To retrieve information from the Non-SYP Project Information Center, enter the five-digit project authorization number (TC-10 number) in the field below.

# NON Kentucky Highway Plan

## BUDGET AND EXPENDITURE INFORMATION

Enter valid Project Authorization # (PAS) (TC 10-1 Number)

PAS #(TC-10-1#)


(example 73738)

[NonSYPprojinfo.asp](#)

The query retrieves the budget/expenditure information associated with that project authorization number (TC-10 number) displayed in the table below. This financial data is pulled from MARS and eMARS.

Select authorization number for additional detail [55293](#)

Program	Major Program	Original	Ending MARS	MARS Expenditures	Beginning EMARS Budget	Current EMARS Budget	Encumbered Amount	Expenditures (EMARS) July 1, 2006 - Current	Unobligated (EMARS) Remaining Balance	Project Budget	Project Expenditures
<a href="#">MARS_EMARS_PAS2.asp</a>											
5529301C	FHWA	\$2,615,837.00	\$2,615,837.00	\$1,731,708.71	\$884,128.29	\$884,891.28	\$330,585.72	\$465,340.74	\$88,964.82	\$2,616,599.99	\$2,197,049.45

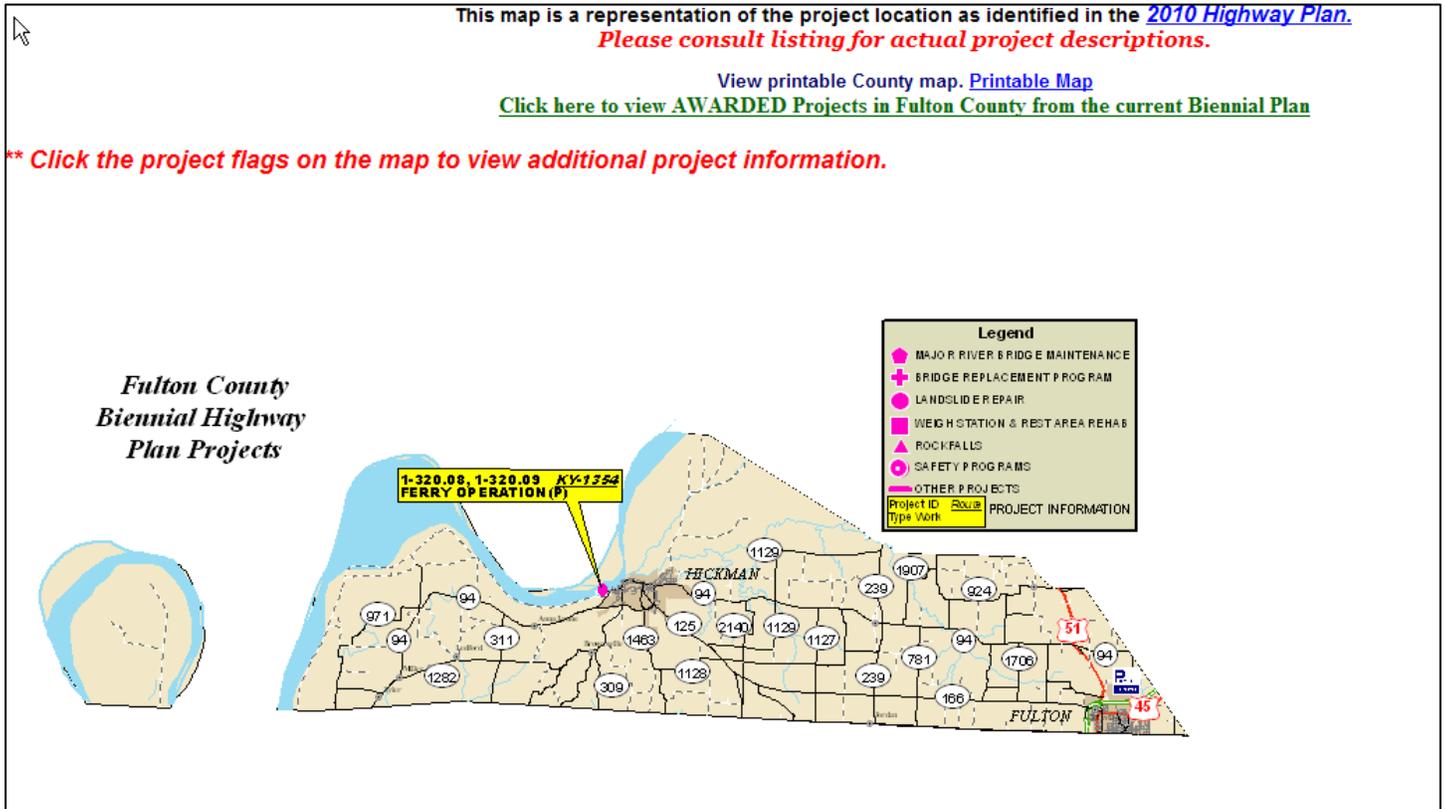
**1. TC-10 Link** – Retrieves the list of TC-10s associated with the authorization number.

**2. Encumbered Amount** – See (i) on page 3.

**3. Expenditures (eMARS)** – See (ii) on page 6.

### III. Active SYP Project Maps

After selecting a county from the drop down list, the selected county map (see below) will be displayed with yellow (Preconstruction projects) flags that contain links to additional information. From the county map, click on the flag with the project you want to view current status information. When you select a Preconstruction project (yellow flag) the table (below) will appear in a new project information window. Click on '[Printable Map](#)' at the top at the top of the page to view a PDF map that can be printed or saved to your computer. Click on the '[Awarded Projects](#)' to view a list of active construction projects in that county.



1-320.08

Map It!

(ZOOM FEATURE IS NOT AVAILABLE ON ALL PROJECTS AT THIS TIME)

**Preconstruction Information for: 1-320.08 Project Status: Inactive**

Type of Work : FERRY OPERATION(P)

Description: OPERATION OF HICKMAN FERRY AT MISSISSIPPI RIVER.

**Location:**

Route	County	Route	BMP	EMP
Route 1	FULTON	KY-1354	0.1	0.1
Route 2		-		

Length: Mi.

**Current Phase Info:**

Phase	Fund Code	Estimated Cost	Scheduled FY	Phase Funding Status	Authorized Date	Authorized Amount
Construction	SP	\$0.00		AUTHORIZED	6/9/2010	\$126,000.00

**Highway Plan Phase Info:**

Phase	Funding	FY	Amount
Construction	SP	2011	\$126,000.00

**Contact Info**  
 TIM CHOATE  
 (270) 898-2431  
 TIM.CHOATE@KY.GOV

#### IV. Active Construction

After selecting a county from the drop down list the following table will be displayed:

Active Construction Project Information							
County	PCN	SYP #	Description	Contractor	Award Date	Contract Amount	Percent Complete
ADAIR	<a href="#">052739</a>	-	VARIOUS ROUTES IN ADAIR COUNTY - DISTRICT 8	JOHN T KING	11/29/2005	\$269,690.30	100%
ADAIR	<a href="#">081128</a>	08 - 1039.00	LASLEY ROAD (CR 1289)	HORNBACK CONSTRUCTION COMPANY INC	9/10/2008	\$342,869.65	0%
ADAIR	<a href="#">083114</a>	-	VARIOUS ROUTES IN ADAIR COUNTY	GADDIE-SHAMROCK LLC	8/5/2008	\$809,845.94	93%
ADAIR	<a href="#">071139</a>	08 - 1034.00	COLUMBIA-RUSSELL SPRINGS ROAD (KY 80)	JONES & BOURLAND INC	8/9/2007	\$1,868,983.04	97%
ADAIR	<a href="#">071025</a>	08 - 0159.00	WESTERN BYPASS OF COLUMBIA FROM KY 55 AT THE LOUIE B. NUNN	GADDIE-SHAMROCK LLC	4/27/2007	\$26,409,612.02	95%

[Active\\_Const\\_Results\\_TED2.asp](#)

The costs indicated within this report are reflective of the construction contract amount **ONLY, no administrative costs are included.** By selecting a county from the pull down menu, this will display all active construction projects for that county with the following information: project code number (PCN), item number, project description, contractor, award date, contract amount, and percent complete. By selecting a particular project PCN, more detailed information can be retrieved such as: PCN, item number, resident engineer, contractor information, letting date, awarded date, work order date, date began, date completed, formal acceptance, contract amount, change orders, total contract amount due, amount remaining, and percent complete. (See [1. Construction Info Link](#) on page 4 for example)

[Program\\_Code\\_Results\\_TED2.asp](#)

#### V. Select Six-Year Plan Project Information

Follow the prompts to retrieve Six Year Plan Projects that have been awarded within the specific date criteria that you select or R/W projects that have had an INITIAL AUTHORIZATION within the specific date criteria that you select.

Click on "Select Date" link in both the Beginning and Ending Date fields to retrieve a calendar from which you can choose any day, month, and year.

### SELECT Kentucky Highway Plan PROJECT INFORMATION

**Awarded SYP project Information**  
 This query will return project information for Six-Year Plan Projects that have been AWARDED for the date range specified.  
**Select Range of Dates to Query SYP Awarded Project Information by clicking on "Select Date"**

Beginning Date  [Select Date](#)

Ending Date  [Select Date](#)

[SelSYPProj.asp](#)



**Initial R/W Authorizations**  
 This query will return project information for Six-Year Plan Projects that have had an INITIAL AUTHORIZATION within the date range specified.  
**Select Range of Dates for Initial Authorization of R/W Phase for SYP Projects by clicking on "Select Date"**

County Name

Beginning Date  [Select Date](#)

Ending Date  [Select Date](#)

Once the date range is submitted for **'Awarded SYP project information'** the following table will be displayed.

**Records 1 to 8 of 8**  
**\$148,274,718.92** Combined Contract Amount for time period. (SYP only)

**Lessthan30RsItEnq2.asp**

Right-click inside table to Export to Excel.

Dist No	Item No	County	PCN #	Prefix - Route	Type Work	Description	Contractor	Award Date	Contract Amount	% Complete
12	311.34	LETCHER	<a href="#">081134</a>	US-119	RELOCATION(O)	HARLAN-WHITESBURG; PINE MOUNTAIN; PARTRIDGE TO OVEN FORK SECTION 1; US-119 RELOCATION FROM 1.3 MILES EAST OF THE HARLAN COUNTY LINE TO 1000 FEET WEST JCT. KY-3404. (F16)(2004BOPC) (CONSTRUCTION SEQUENCE 1)(GRADE, DRAIN AND SURFACING)	KAY & KAY CONTRACTING LLC	9/10/2008	\$6,904,559.08	0%
3	901	METCALFE	<a href="#">082281</a>	KY-496	SAFETY-HAZARD ELIM(P)	LOW COST IMPROVEMENTS ON KY 496. (2006BOPC)	HORNBACK CONSTRUCTION COMPANY INC	9/10/2008	\$88,070.70	93%
					BRIDGE	REPLACE BRIDGE AND APPROACHES ON CR-5289	HORNBACK			

Once the date range is submitted for **'Initial R/W Authorizations;'** the following table will be displayed for projects that have had an INITIAL AUTHORIZATION.

Initial Authorization of R/W Phase for SYP Projects

**Records 1 to 9 of 9**

**DivofPlanningRsIts2.asp**

Item	County	Prefix	Route	Description	Status Enter Date	Phase
1039	ADAIR	CR	1289	REPLACE BRIDGE AND APPROACHES ON CR-5289 OVER BRUSH CREEK (C15). (SR=13.8)	9/15/2008	R
1061	HARRISON	CR	1319	REPLACE BRIDGE AND APPROACHES ON CR-5319 OVER CROOKED CREEK (C65). (SR=10.5)	9/15/2008	R
1061	PENDLETON			REPLACE BRIDGE AND APPROACHES ON CR-5319 OVER CROOKED CREEK (C65). (SR=10.5)	9/15/2008	R
1016	CALLOWAY	KY	893	REPLACE BRIDGE ON KY-893 OVER UNNAMED STREAM (B60) 0.8MI W OF JCT. US-641. (SR=12.8)	9/15/2008	R
65.21	JEFFERSON	I	64	WIDEN I-64 TO 6-LANES FROM 0.77 MILE WEST OF THE JEFFERSON/SHELBY COUNTY LINE TO 0.737 MILE EAST OF THE KY-53 INTERCHANGE AT SHELBYVILLE.	9/12/2008	R
65.21	SHELBY	I	64	WIDEN I-64 TO 6-LANES FROM 0.77 MILE WEST OF THE JEFFERSON/SHELBY COUNTY LINE TO 0.737 MILE EAST OF THE KY-53 INTERCHANGE AT SHELBYVILLE.	9/12/2008	R
28.1	JEFFERSON	KY	1447	WESTPORT ROAD HUBBARD'S LANE TO WATTERSON (LOU T.I.P.) (KYTC MATCH)(TO BE LET WITH 5-28.00)	9/5/2008	R
28	JEFFERSON	I	264	WATTERSON EXPWY; WESTPORT RD I-CHANGE CONSTRUCT NEW I-CHANGE AT WESTPORT RD. (2004BOPP)(2006BOPP)(TO BE LET WITH 5-28.10)	9/5/2008	R
902	JEFFERSON	KY	155	CONSTRUCT LEFT TURN LANE ON KY-155 AT TUCKER STATION ROAD 0.9 MILE NORTHWEST I-265 UNDERPASS IN LOUISVILLE. ( TO BE LET WITH 5-266)(2004BOPC)	9/2/2008	R

## **VI. *Unscheduled Project Info***

Housed and maintained in the Division of Planning, this database identifies unscheduled projects and unscheduled costs associated with projects resulting from the Statewide Planning Program. It also maintains a priority history of projects which, in many cases, date back to 1993. Other information collected includes Mile Point information, System information, ADD and MPO information, Project length and Completed planning activity. All information in the database is updated on a 2-year cycle through the Statewide Planning Program beginning with a new Six-Year Highway Plan.

Enter the information in one or more fields – highway district, county name, description, route number, Six-Year Plan item number. (If you do not enter the county name, description, route number or six-year plan item number, the default is “all” for each field. Please be aware of this fact when reviewing the data base.)

**UnscheduledProjects**  
DIVISION OF PLANNING

**Highway District**  
 Example: 07

**County Name**  
 Example: Anderson

**Description**  
 Example: school

**Route#**  
 Example: 0062

**Six-Year Plan Item #**  
 Example: 07-8100.00

[UnSchedNeed09.asp](#)

More than one record may be generated once your information is submitted. You can view each record by clicking “Next” at the top of the screen. (see example on next page)



**VII. Pending**

**Pending\_FD04\_and\_FD52s\_Month\_1\_thru\_12.xls**

Listing of funding requests received by Program Management which are ready for Authorization Review Team (ART) review process and approval signatures. (The TC-10 has been prepared and sent for approval signatures.)

**VIII. Pending, Pending**

**tc10\_requests.xls**

Listing of funding requests received by Program Management to be reviewed for funding consideration, but **NOT** released for Authorization Review Team (ART) review process or authorization. (The TC-10 has not been prepared.)

**IX. EMARS**

Link to eMARS login in screen.

**EMARS SYP Project Budget Information link (Excel spreadsheet)**

The link opens to an Excel file that contains the budget status of SYP projects as recorded within eMARS. The data is sorted by program code. The Excel spreadsheet is a tool to quickly find project information via Excel column filters. Great tool!

**EMARS\_BUDGET\_INFO.xls**

## **TC-10 Viewer (PAS)**

This link will give you online access to all TC-10s issued by the Cabinet since 1978. Page content should be exactly the same as the original TC-10 except for the signature. Please refresh (F5 key) your browser screen if you have used the PM Toolbox previously to make sure you have the latest version. There are 2 search options available, Basic and Advanced.

### **BASIC TC-10 SEARCH**

As shown on the screen shot below, you can search by authorization number; district number and Six Year Plan item number; county name and/or route; or county name, fiscal year and/or program code. Drop-down lists for the county name and program code (type of funding) are provided. The program code drop-down list shows all types of funds and corresponding fund descriptions (i.e.: FD04 – state construction funding, FD52 – federal-aid funding). Please note, in order to retrieve a TC-10 you must input valid information within the white boxes (query builder data fields). For example, if you selected Warren County and entered I 75 as the route prefix and route number you would retrieve 0 TC-10s because I 75 is not located in Warren County, but I 65 is located in Warren County.

**Project Authorization**

**Authorization Number**  
   ProjectAuthorizationSearch.asp

**District No**

**Item No**

**County Name**

**Route:** Please Enter Prefix and Route(Ex: US 60)

**County Name**

**State Fiscal Year**

**Program Code**

The TC-10 list (example below) shows all authorized TC-10s and the current request funding totals associated with the an **Authorization Number**. To retrieve a TC-10, click on one of the links in the “Auth No and Mod Level” column.

Authorized to Date = \$1,534,575.00						TC10_ByAuthFMod2.asp
Route	County	Requested Amount	Auth No and Mod level	Authorized Date	Remarks	Facility Name
KY-1983	MADISON	\$1,097,575.00	<a href="#">73748 - 0</a>	1/15/2003	FY2002 'NCPD' DISCRETIONARY FUNDS WERE ALLOCATED TO THIS PROJECT. BA	MENELAUS ROAD
KY-1983	MADISON	\$125,000.00	<a href="#">73748 - 1</a>	10/28/2004	THIS MODIFICATION PROVIDES ADDITIONAL DESIGN FUNDS TO COVER STATE FORCE CHARGES FOR REVIEW AND ADMINISTRATION. TOLL CREDITS WILL BE USED IN LIEU OF STATE MATCHING FUNDS. BA	MENELAUS ROAD
KY-1983	MADISON	\$312,000.00	<a href="#">73748 - 2</a>	12/5/2006	THIS MODIFICATION PROVIDES ADDITIONAL DESIGN FUNDS TO COVER A CHANGE ORDER FOR PHASE II DESIGN (\$262,390) AND STATE FORCE CHARGES FOR ENVIRONMENTAL REVIEW AND PROJECT OVERSIGHT. TOLL CREDITS WILL BE USED IN LIEU OF STATE MATCHING FUNDS. BA	MENELAUS ROAD

The TC-10 list (example below) shows all authorized TC-10s and the current request funding totals associated with the a **District No & Item No**. To retrieve a TC-10, click on one of the links in the “Auth No and Mod Level” column.

Current Request Funding Totals = \$2,806,176.00										TC10_ByDistItem.asp
District	Item Number	Phase	Route	County	Requested Amount	Authorization Date	Auth No and Mod level	Remarks	Facility Name	
8	1034	D	KY 80	ADAIR	\$60,000.00	12/30/2002	<a href="#">73704 - 0</a>		COLUMBIA - RUSSELL SPRINGS	
8	1034	D	KY 80	ADAIR	\$240,000.00	12/30/2002	<a href="#">73704 - 0</a>		COLUMBIA - RUSSELL SPRINGS	
8	1034	R	KY 80	ADAIR	\$250,000.00	10/3/2005	<a href="#">73704 - 1</a>	THIS AUTHORIZATION PROVIDES THE RIGHT OF WAY FUNDS FOR THE PROJECT. TOLL CREDITS WILL BE USED IN LIEU OF THE STATE MATCHING FUNDS. BA	COLUMBIA - RUSSELL SPRINGS	
8	1034	U	KY 80	ADAIR	\$450,000.00	11/1/2005	<a href="#">73704 - 2</a>	THIS AUTHORIZATION PROVIDES THE UTILITY FUNDS FOR THE PROJECT. TOLL CREDITS WILL BE USED IN LIEU OF THE STATE MATCHING FUNDS. BA	COLUMBIA - RUSSELL SPRINGS	
8	1034	C	KY 80	ADAIR	\$2,218,805.00	4/28/2006	<a href="#">73704 - 3</a>	THIS AUTHORIZATION PROVIDES CONSTRUCTION FUNDS BASED ON THE ENGINEER'S ESTIMATE PRIOR TO THE PROJECT	COLUMBIA - RUSSELL SPRINGS	

The TC-10 list (example below) shows all authorized TC-10s and the current request funding totals associated with the a **County Name & Route**. To retrieve a TC-10, click on one of the links in the “Auth No and Mod Level” column.

**Authorized to Date= \$230,200.00**

**TC10\_ByCntyRoute.asp**

Records 1 to 6 of 6 [First](#) [Next](#) [Previous](#) [Last](#)

Route	County	Program Code	Requested Amount	Authorization Date	Auth No and Mod level	Remarks	Facility Name
CR 5070	CALDWELL	FD52	\$39,040.00	5/28/1992	<a href="#">45841 - 2</a>	THIS MOD. PROVIDES CONSTRUCTION FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$156,160.00	5/28/1992	<a href="#">45841 - 2</a>	THIS MOD. PROVIDES CONSTRUCTION FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$2,000.00	4/19/1991	<a href="#">45841 - 1</a>	THIS MOD. PROVIDES R/W FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$8,000.00	4/19/1991	<a href="#">45841 - 1</a>	THIS MOD. PROVIDES R/W FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$5,000.00	6/26/1989	<a href="#">45841 - 0</a>	THE COUNTY WILL PROVIDE THE 20% MATCH AS PER AGREEMENT.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$20,000.00	6/26/1989	<a href="#">45841 - 0</a>	THE COUNTY WILL PROVIDE THE 20% MATCH AS PER AGREEMENT.	RUFUS-SHADY GROVE RD

The TC-10 list (example below) shows all authorized TC-10s and the current request funding totals associated with the an **County Name & State Fiscal Year & Program Code**. To retrieve a TC-10, click on one of the links in the “Auth No and Mod Level” column.

**Authorized to Date= \$230,200.00**

**TC10\_ByCntyFyProg.asp**

Records 1 to 6 of 6 [First](#) [Next](#) [Previous](#) [Last](#)

Route	County	Program Code	Requested Amount	Authorization Date	Auth No and Mod level	Remarks	Facility Name
CR 5070	CALDWELL	FD52	\$39,040.00	5/28/1992	<a href="#">45841 - 2</a>	THIS MOD. PROVIDES CONSTRUCTION FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$156,160.00	5/28/1992	<a href="#">45841 - 2</a>	THIS MOD. PROVIDES CONSTRUCTION FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$2,000.00	4/19/1991	<a href="#">45841 - 1</a>	THIS MOD. PROVIDES R/W FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$8,000.00	4/19/1991	<a href="#">45841 - 1</a>	THIS MOD. PROVIDES R/W FUNDS.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$5,000.00	6/26/1989	<a href="#">45841 - 0</a>	THE COUNTY WILL PROVIDE THE 20% MATCH AS PER AGREEMENT.	RUFUS-SHADY GROVE RD
CR 5070	CALDWELL	FD52	\$20,000.00	6/26/1989	<a href="#">45841 - 0</a>	THE COUNTY WILL PROVIDE THE 20% MATCH AS PER AGREEMENT.	RUFUS-SHADY GROVE RD

**ADVANCED TC-10 SEARCH CURRENTLY UNAVAILABLE**

As shown on the screen shot below, you can search by county name, begin date, end date, state fiscal year, highway district, SYP item number, authorization number, route number, project type, remarks, project ID code, description and/or program code. Drop-down lists for the county name and program code (type of funding) are provided. The program code drop-down list shows all types of funds and corresponding fund descriptions (i.e.: FD04 – state construction funding, FD52 – federal-aid funding). Click on ‘[Select Date](#)’ to retrieve a calendar to select begin and end dates. Please note, in order to retrieve a TC-10 you must input valid information within the white boxes (query builder data fields). For example, if you selected Warren County and entered I 75 as the route prefix and route number you would retrieve 0 TC-10s because I 75 is not located in Warren County, but I 65 is located in Warren County.

County Name	STATEWIDE	<input type="button" value="v"/>	<b>Authorizationsrequest.asp</b>	
Begin Date	<input type="text"/>	<a href="#">Select Date</a>		
End Date	<input type="text"/>	<a href="#">Select Date</a>	****Do not use the Begin and End Date inputs in conjunction with the State Fiscal Year input****	
State Fiscal Year	<input type="text"/>	(Ex: 2007)		
Highway District	<input type="text"/>	(Ex: 7)		
SYP Item #	<input type="text"/>	(Ex: 288.1)		
Authorization #	<input type="text"/>	(Ex: 69804)		
Route #	<input type="text"/>	(Ex: US 60)		
Project Type	<input type="text"/>	(Ex: BRIDGE)		
Remarks	<input type="text"/>	(Ex: EMER)		
Project ID Code	<input type="text"/>	(Ex: SRS)		
Description	<input type="text"/>	(Ex: ON KY 1964)		
Program Code	All	<input type="button" value="v"/>		
				<input type="button" value="Submit"/>
				<input type="button" value="Clear"/>

Here is an example of a TC-10.

PROJECT AUTHORIZATION									
AUTHORIZATION NO: 65660 5									
It is hereby ordered that the project herein described be undertaken and accomplished within the funding level authorized									
Project Id	Project Id Number	Federal Project No.	District		County	6 Yrp Item Number			
	121 SW99	DPR 026 (001)	HWY 04	ADD	NELSON SPENCER	04-00287			
TYPE OF PROJECT			ROUTE NUMBER		FACILITY NAME	SYSTEMS			
020 RELOCATION			US 31E		BARDSTOWN- LOUISVILLE				
PROJECT LENGTH				SCOPE OF PROJECT					
14.6 MI				RELOCATION OF US 31E FROM BARDSTOWN TO THE SALT RIVER.					
NUMBER OF BRIDGES	PROGRAM PRIORITY	RS ITEM NUMBER			6 YR PLAN ITEM PARENT NUMBER				
					04-00287.00-1998				
PROJECT PHASE AND RESPONSIBILITY	PLANNING		DESIGN		RIGHT OF WAY		UTILITIES		
			DOH						
	CONSTRUCTION		TITLE DEEDED TO:		MAINTENANCE		OTHER		
FUNDING & TIME ACCOUNTABILITY	PARTICIPATING AGENCIES								
	FEDERAL	STATE	DOH	LOCAL	OTHER				
REQUESTED FUNDS FOR THIS AUTHORIZATION									
ITEM NUMBER SUFFIX	PHASE	FUND	PROGRAM	FISCAL YEAR		FEDL APPR. CODE	ENACTED 6YR PLAN AMOUNT	% DIFFERENCE VS 6YP AMT	CURRENT FUNDING REQUEST
				FEDERAL	STATE				
04-00287.30	D	11	FD04		2005				1,000,000
Current Estimate Approved by	DK		Date	3/9/2005			Current Funding Request Total	1,000,000	
AUTHORIZATION SUMMARY FOR THIS 10-1 SERIES									
PHASE	INITIAL PROJECT ESTIMATE		CURRENT PROJECT ESTIMATE		TOTAL AUTHORIZATION TO DATE (INCL. CURRENT REQUEST)				
Design	\$ 500,000		\$ 6,390,500		\$ 3,790,500				
Right-of-way	\$ 0		\$ 16,200,000		\$ 0				
Utilities	\$ 0		\$ 4,500,000		\$ 0				
Construction	\$ 0		\$ 70,000,000		\$ 0				
Total	\$ 500,000		\$ 97,090,500		\$ 3,790,500				
REMARKS:	THIS AUTHORIZATION PROVIDES PHASE II DESIGN FUNDS FOR THE PRIORITY SEGMENT FROM KY-509 TO WHITESIDES DRIVE IN NELSON COUNTY. BA								
Project Approval Recommended By: SHB 4/11/2005					Signed and Approved by: MDW 4/12/2005				

## Miscellaneous

### A. Projected Expenditure Model Numbers

SYP Type of Work with expenditure model number for D, R, U, and C phases to use in calculation of projected monthly expenditures.

### B. Aviation

After selecting a county from the drop down list, a table (below) will be displayed showing the current aviation projects in the selected county.

CURRENT AVIATION PROJECTS IN ADAIR COUNTY.											AVIATION2.asp
Program Code	Facility Name	Scope	Beginning EMARS Budget	Current EMARS Budget	Encumbered Amount	Expenditures (EMARS) July 1, 2006 - Current	Unobligated (EMARS) Remaining Balance	Life to Date Project Budget	Life to Date Project Expenditures	Project Authorization (TC10-1)	Remarks
7931801N	COLUMBIA ADAIR CO AIRPORT	AIRPORT LAYOUT PLAN (ALP) AND PROPERTY SURVEY.	\$33,583.00	\$33,583.00	\$0.00	<a href="#">\$33,583.00</a>	\$0.00	\$46,548.00	\$46,548.00	<a href="#">79318</a>	
8024801N	COLUMBIA ADAIR CO AIRPORT	CAPITAL IMPROVEMENT PLAN (CIP).	\$0.00	\$6,000.00	\$0.00	<a href="#">\$6,000.00</a>	\$0.00	\$6,000.00	\$6,000.00	<a href="#">80248</a>	
8084301N	COLUMBIA ADAIR CO. AIRPORT	RUNWAY OVERLAY (UP TO EXISTING CONNECTOR TAXIWAY AND APRON) INCLUDING CRACK REPAIRS.	\$0.00	\$415,106.00	\$0.00	<a href="#">\$409,093.00</a>	\$6,013.00	\$415,106.00	\$409,093.00	<a href="#">80843</a>	
8161801N	COLUMBIA ADAIR CO AIRPORT	LAND ACQUISITION - PHASE 1 (APPRAISALS).	\$0.00	\$25,000.00	\$24,903.00	<a href="#">\$0.00</a>	\$97.00	\$25,000.00	\$0.00	<a href="#">81618</a>	

Click on one of the amounts in the **Expenditures (EMARS)** column to retrieve the EMARS Detailed Project Expenditure Report for a particular item number. See [Field Descriptions for EMARS Detailed Project Expenditure Report on page 6](#) for descriptions of fields.

Click on one of the Project Authorization (TC10-1) numbers to display the authorization information (below)

Authorized to Date = \$4,587.00						TC10_ByAuthFMod2.asp
Route	County	Requested Amount	Auth No and Mod level	Authorized Date	Remarks	Facility Name
	BARREN	\$4,587.00	<a href="#">77323 - 0</a>	12/2/2004	TOTAL COST --- \$183,461 PROGRAM BC53 ON THE DOCUMENT, BC54 IN MARS. FAA SHARE ---- 174,287 STATE SHARE -- 4,587 LOCAL SHARE -- 4,587	GLASGOW MUNICIPAL AIRPORT

To retrieve a TC-10, click on one of the links in the “Auth No and Mod Level” column.

### **C. Accelerated Construction Report**

Listing of federal funded Advance Construct (AC) projects with the amount of current expenditures associated with the federal AC funding.

### **D. Federal Aid Fund Report**

Weekly balance sheet of Federal Aid Highway Funding apportionments and obligation authority by type of federal funds.

### **E. Tentative Project Review Schedule**

This link brings up a list of scheduled Project Review meetings. Changes to time or locations will be listed under “Updated.”

### **F. Project Development Academy - "Project Funding"**

Power Point presentation explaining how projects are funded.

### **G. "Project Development Process"**

Power Point presentation explaining guidelines for Federal Funding for Major Projects.

### **H. "Overview of FHWA Issuance of Interim Major Project Guidance"**

PDF of the general project development process.

### **I. Oracle SYP "COST ESCALATOR" User Manual**

User manual for entry of project phases estimated costs in “Today’s Dollars” and entry of estimated year that the corresponding phase funding will be required, with the calculated inflation costs added to provide projected “Year of Expenditure” dollars.

### **J. Funding request and design phase funding certification forms**

Forms TC 30-122 & TC 30-123 (save the forms to your computer after completing)

**K. June 2008 SYTC Retreat**

The following Power Point presentations from the 2008 SYTC retreat:

System Preservation - Chuck Knowles

Project Development - Ray Polly

Federal-Aid Highway Program Funding - Ron Rigney

Practical Solutions - Bill Gulick

**L. ALA Project in a Day**

Advance Leadership Academy “Highway Project in a Day: Programming and Funding” power point presentation.

**M. PIO Meeting**

Public Information Officer’s meeting power point presentation from July 22, 2009.

**Toolbox Users Manual**

Opens this file

# LPA

In 2006, FHWA Division Offices were directed to review state processes and procedures for Local Public Agencies (LPA)-administered projects. This reporting application has been designed and implemented to assist project managers in this effort. To retrieve information on a project; select a county and/or function code from the drop down lists (shown below).

## LPA Project Information Center

The FHWA, the KYTC, and Local Public Agencies (LPAs) share unique goals and responsibilities to develop and maintain safe and efficient transportation systems using combinations of Federal, state, and local funds. Each type of highway funds has unique funding requirements that have been imposed by Federal, state, and local legislation and regulations. In 2006, the FHWA completed a national review on the oversight of Federal-aid projects administered by LPAs. The findings suggested that the administration, stewardship, and oversight of these projects lacked a comprehensive approach in some states. This included shortcomings in eligibility determinations and in compliance with established Federal laws and regulations. FHWA Division Offices were directed to review state processes and procedures for LPA-administered projects. In Kentucky, review efforts began in 2006 and have continued in different program areas to date. This reporting application has been designed and implemented to assist project managers in this effort.

Select County:

Select Function Code:




This will retrieve the following table.

District	County	Facility	Scope / Description	Local Agency	EMARS Program Code	Phase	Federal #	SYP Item #	Function	Fund	Authorized to Date	Budget Info	Original Auth Date
5	JEFFERSON	CR 1014G VAUGHN MILL ROAD	CONSTRUCT RIGHT TURN LANE ON WESTBOUND VAUGHN MILL ROAD @ OUTER LOOP.	LOUISVILLE METRO GOVERNMENT	8128901C	C	STATE	-N/A	FD39	1100	<b>A.</b>	<a href="#">Click for \$ Details</a>	9/5/2007
5	JEFFERSON	VARIOUS STS. IN JEFFERSON CO	CONSTRUCTION, RECONSTRUCTION AND MAINTENANCE OF URBAN ROADS AND STREETS.	LOUISVILLE JEFFERSON CO METRO	8114401C	C	STATE	-N/A	FD39	1100	\$1,556,773.00	<a href="#">Click for \$ Details</a>	7/17/2007
5	JEFFERSON	US 60A WILLOW AVENUE	RESTORE/RECONFIGURE WILLOW AVENUE BETWEEN CHEROKEE PARKWAY AND CHEROKEE ROAD.	LOUISVILLE METRO GOVERNMENT	8113801C	C	STATE	-N/A	FD39	1100	\$125,600.00	<a href="#">Click for \$ Details</a>	7/10/2007
5	JEFFERSON	NEWBURG ROAD	NEWBURG ROAD SAFETY AND BEAUTIFICATION PROJECT.	LOUISVILLE METRO GOVERNMENT	8113701C	C	STATE	-N/A	FD39	1100	\$50,000.00	<a href="#">Click for \$ Details</a>	7/10/2007
			ROADSIDE										

**A. Budget Info:** Clicking on the text under ‘Budget Info’ beside any project will return the following information.

Select authorization number for additional detail [81138](#) **1.** **MARS\_EMARS\_PAS2\_2.asp**

Program Code	Major Program Code	Original MARS Budget	Ending MARS Budget	MARS Expenditures	Beginning EMARS Budget	Current EMARS Budget	Encumbered Amount	Expenditures (EMARS) July 1, 2006 - Current	Unobligated (EMARS) Remaining Balance	Project Budget	Project Expenditures
8113801C	STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$125,600.00	\$51.12	\$125,548.88	\$0.00	\$125,600.00	\$125,548.88

**1. Authorization Number**- Clicking on the authorization number at the top of the table will return the following information:

**Authorized to Date = \$125,600.00** **TC10\_ByAuthMod2.asp**

Route	County	Requested Amount	Auth No and Mod level	Authorization Date	Remarks	Facility Name
US 60A	JEFFERSON	\$125,600.00	<a href="#">81138 - 0</a>	7/10/2007	AS PER AGREEMENT, THE CABINET WILL REIMBURSE THE LOUISVILLE METRO GOVERNMENT UP TO \$125,600 FOR ACTIVITIES RELATED TO THIS PROJECT.	WILLOW AVENUE

To retrieve the TC-10, click on links in the “Auth No and Mod Level” column.

**2. Encumbered Amount**- Clicking on the encumbered amount will return the following table:

Current Encumbrance Information **ENCUMB2.asp**

Document ID	Document Code	Program Code	Vendor	Encumbered Amount	Expenditures from Encumbrance	Encumbered Amount Remaining
0800015001	PO2	8113801C	LOUISVILLE METRO GOVERNMENT	\$125,600.00	(\$125,548.88)	51.12

See the [Encumbered Amount Remaining](#) on page 5 for field descriptions.

**3. Expenditures (EMARS)**- Clicking on the amount under ‘Expenditures (EMARS)’ to retrieve the following table:

*Detailed Project Expenditure Report*  
Total EMARS Expenditures \$125,548.88  
Right-click inside table to Export to Excel.  
[Click here for Labor Costs Information](#) **Emars\_exp\_pc2.asp**

Year	Month	PBU	Charge District	Object	Phase	Program Code	County	Date	ACT	Activity Name	Trans ID	Reference #	Vendor Name	Expenditure	Line Description
2010	4	FD39	05	E797	C	8113801C	056	10/6/2009	4580	CONSTRUCTION CONTRACTS	PRC-1000055515	PO20800015001	LOUISVILLE METRO GOVERNMENT	\$0.00	
2010	4	FD39	05	E797	C	8113801C	056	10/6/2009	4580	CONSTRUCTION CONTRACTS	PRC-1000055515	PO20800015001	LOUISVILLE METRO GOVERNMENT	\$66,947.56	
2010	4	FD39	05	E797	C	8113801C	056	10/6/2009	4580	CONSTRUCTION CONTRACTS	AD-AD10000136688	PRC1000055515	LOUISVILLE METRO GOVERNMENT	\$0.00	
2010	3	FD39	05	E797	C	8113801C	056	9/29/2009	4580	CONSTRUCTION CONTRACTS	PRC-1000048270	PO20800015001	LOUISVILLE METRO GOVERNMENT	\$0.00	
2010	3	FD39	05	E797	C	8113801C	056	9/29/2009	4580	CONSTRUCTION CONTRACTS	PRC-1000048270	PO20800015001	LOUISVILLE METRO GOVERNMENT	\$46,189.44	
2010	3	FD39	05	E797	C	8113801C	056	9/29/2009	4580	CONSTRUCTION CONTRACTS	AD-AD10000126894	PRC1000048270	LOUISVILLE METRO GOVERNMENT	\$0.00	
2010	3	FD39	05	E797	C	8113801C	056	9/15/2009	4580	CONSTRUCTION CONTRACTS	PRC-1000039265	PO20800015001	LOUISVILLE METRO GOVERNMENT	\$0.00	
2010	3	FD39	05	E797	C	8113801C	056	9/15/2009	4580	CONSTRUCTION CONTRACTS	PRC-1000039265	PO20800015001	LOUISVILLE METRO GOVERNMENT	\$12,411.88	
2010	3	FD39	05	E797	C	8113801C	056	9/15/2009	4580	CONSTRUCTION CONTRACTS	AD-AD10000105941	PRC1000039265	LOUISVILLE METRO GOVERNMENT	\$0.00	
2010	1	FD39	05	E797	C	8113801C	056	7/3/2009	4580	CONSTRUCTION CONTRACTS	PO2-0800015001		LOUISVILLE METRO GOVERNMENT	\$0.00	
2009	13	FD39	05	E797	C	8113801C	056	7/3/2009	4580	CONSTRUCTION CONTRACTS	PO2-0800015001		LOUISVILLE METRO GOVERNMENT	\$0.00	
2009	1	FD39	05	E797	C	8113801C	056	7/4/2008	4580	CONSTRUCTION CONTRACTS	PO2-0800015001		LOUISVILLE METRO GOVERNMENT	\$0.00	
2008	13	FD39	05	E797	C	8113801C	056	7/4/2008	4580	CONSTRUCTION CONTRACTS	PO2-0800015001		LOUISVILLE METRO GOVERNMENT	\$0.00	
2008	9	FD39	05	E797	C	8113801C	056	3/17/2008	4580	CONSTRUCTION CONTRACTS	PO2-0800015001		LOUISVILLE METRO GOVERNMENT	\$0.00	

See [Expenditures \(EMARS\)](#) on page 6 for field descriptions.